

2018 USA GAMES, Seattle, WA Coach Position Description & Application

Special Olympics
Montana



Volunteer Position Title: Coach (sport specific)

Sports: Athletics (Track & Field), Bocce, Bowling, Powerlifting

Reports to: Head of Delegation (HOD), Assistant Head of Delegation (AHOD)

Position Summary: Each Coach will provide technical assistance and chaperoning support to the athletes of their respective sport, from the time of selection (September 2017) through post-Games evaluations (July 2018). Coaches are also responsible for communication of all information updates to your assigned athletes, their family members and local coaches. Coaches will ensure that all of their athletes are training with appropriate supervision. Each coach is to ensure the athletes, partners and coaches of Team Montana experience the competitive and social benefits of participating in the USA Games.

Qualifications

All Coaches MUST have:

- A minimum of 2 years coaching experience in your respective sport. Experience is not restricted to training Special Olympics athletes.
- Technical knowledge in the specific sport.
- Excellent communication and organizational skills.
- Exceptional leadership abilities and a willingness to see the needs of the team above the needs of the individual.
- An ability to work as a functional team member within the guidelines of the Team Montana management structure.
- A current Special Olympics certification in the respective sport.
- Experience coaching Special Olympics athletes/partners in summer sports at a State level.
- Experience coaching at a USA or World Games level is an asset but not required.
- The ability to work with athletes of all ability levels in their sport.
- Must have all paperwork on file with SOMT and remain a coach in good standing throughout the USA Games process.

Essential Responsibilities (included, but are not limited to, the following):

Pre-games

- Ensure that all athletes within your sport are training with a local coach. This includes cross training to be conducted during the off-season.
- Work within the lines of communication set by Team Montana HOD/AHOD.
- Communicate regularly with local coach(es), athletes and their families regarding all aspects of USA Games, especially as it pertains to training and competition.
- Assist with compliance of registration and uniform procedures as needed.

2018 USA GAMES, Seattle, WA Coach Position Description & Application

Special Olympics
Montana



- Act as a role model and conduct yourself within the Coach Code of Conduct.

During USA Games:

- Chaperone athletes to ensure the appropriate supervision of all athletes is provided 24 hours a day – 7 days a week. This includes travel times, as well as on site in Seattle. This could also include responsibilities to athletes outside of your respective sport.
- Ensure that during USA Games, competition rules are being enforced appropriately and those Team Montana athletes within your sport have a fair and equitable competition experience.
- Ensure athletes assemble on time for all activities (competitions, special events, etc.).
- Ensure that athletes have the opportunity to participate in activities outside of the sport (Special Olympics Town, Healthy Athletes, etc.)
- Act as a role model and conduct yourself within the Coach Code of Conduct.

Post Games:

- Participate in an evaluation process lead by the Team Montana HOD/AHOD.

Time Commitment

- Serve and fulfill responsibilities from the time of your appointment to Team Montana as a Coach, through the completion of the USA Games.
- Travel to and from the USA Games site with the Delegation – anticipated dates of travel are June 29 – July 7 (to and from Great Falls, may adjust dates based on your hometown).
- Be available/on call 24 hours a day for the length of the Games.
- Be able to put 2-5 hours per week from time of appointment through Post Games toward Games related tasks. This includes communicating with athletes, family members and local coaches.

Financial Compensation: Individuals are not expected to cover all expenses associated with serving as a Coach for Special Olympics Team Montana. You are encouraged to work with the HOD/AHOD or SOMT office to organize the use of their phones and computer when needed. Mailings should be conducted the same way.

Application due September 15th, 2017 – Application continued on Page 3.



Application Process

All applicants must complete and submit the following materials:

Application Form – Signed by your Local Program Coordinator or a fellow coach/Special Olympics volunteer you have worked with during the past year.

Headshot Photo – Photo must meet the following requirements: photo size must be 2x2 inches, capturing from slightly above top of hair to middle of chest. Background should be plain white or off-white and head should be positioned directly facing the camera.

Letter of Support – One letter of support is required. This letter may be completed by the following: current SOMT athlete, family member of an athlete, or another Special Olympics volunteer with whom you have worked with in the past year.

Volunteer Application/Background Check – Completed within the last year and be on file at the State Office.

Concussion Training – Completed within the last year and be on file at the State Office.

*Application and materials are due by **September 15, 2017.***

*All applications will be reviewed and coaches selected by **September 30, 2017.***

General Information

First Name: _____ Last Name: _____

Mailing Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Delegation: _____



Sport & Certification Information

Please indicate the sport in which you are applying for the Coach position (check one):

Athletics: _____

Bocce: _____

Bowling: _____

Powerlifting: _____

Please detail, in your selected Special Olympics sport, your coaching, travel, officiating and/or management experience:

Does your Special Olympics experience include supervising daily activities of athletes including personal hygiene support and/or daily living skills assistance? Please explain.

Please detail your experiences, beyond Special Olympics, in your selected sport:

What strengths do you have that will enhance the Team Montana experience?

**2018 USA GAMES, Seattle, WA
Coach Position Description & Application**

Special Olympics
Montana



Are you currently certified in any of the following?

First Aid: Yes _____ No _____ Expiration: _____

CPR: Yes _____ No _____ Expiration: _____

Other (please list): _____

Are you able to serve as a Coach from September 2017 – July 2018? Yes _____ No _____

Do you have previous experience at a USA Games? Yes _____ No _____

If yes, explain your experience:

Have you completed Protective Behaviors Training? Yes _____ No _____

Can you meet all pre-games, games-time, and post-games requirements described in the coach description? Yes _____ No _____

Do you understand a current Volunteer Background Check is required to complete your application? Yes _____ No _____

I have read and understand the job description and general expectations of this position and that the information I have given Team Montana is true and complete. I understand the Team Montana Management Team may remove me from the delegation if I fail to meet the requirements of the job description or act outside the Coach Code of Conduct.

I have attached one letter of support and a headshot photo as outlined in the Application Process.

I have verified with the SOMT state office that I have a Volunteer Application/Background Check and Concussion Training on file that has been completed within the last year.

Signature of Applicant

Date

Please submit application and materials September 15, 2017 to:

Jamie Wood, VP Sports – Special Olympics Montana
PO Box 3507 * Great Falls, MT 59403

jwood@somt.org