

# 2025 State Basketball Emergency Response Plan

**These procedures will prepare you to respond quickly in the event of medical incidents or emergencies and help prepare you for a safe experience during the games.**

## **Before Leaving for State Games**

- Have an updated list of medications for each athlete.
- Verify possession of medical forms for each athlete (SO requirement).
- Bring a photograph of all athletes and volunteers attending. (individual or group)
- Remind athletes of the following:
  - Bring extra medications in the event of delays.
  - Remain home if you are showing any illness symptoms.
- Add into your phone contacts the SOMT Emergency Contacts:
  - Vickie Donisthorpe, COO, 406-315-4215 [vdonisthorpe@somt.org](mailto:vdonisthorpe@somt.org)
  - Bill Polk, Sports Director, 406-315-4211 [bpolk@somt.org](mailto:bpolk@somt.org)
  - Brittani Bush, VP Sports, 406-315-4216 [bbush@somt.org](mailto:bbush@somt.org)

## **General Emergency Procedure**

- Immediately contact emergency services in the event of a life-threatening incident and follow emergency services instructions.
- Call 911 if on-site emergency services are not immediately available and follow emergency services instructions.
  - SOMT will make every effort to ensure emergency services are available at Opening Ceremonies/Dance Carnival/Healthy Athletes and sporting venues. Due to the nature of these services, there may be times when they are not readily available.
- Notify the Venue Director and one of the Emergency Contacts listed above.
- Care for the athlete and control the immediate area:
  - Keep the area around the athlete clear of non-family members or equipment to allow emergency services access and for privacy.
  - Calmly talk to the athlete and explain what is happening. Someone they know and trust should always remain with them.
  - Do not give liquids or food or move the athlete.

## Emergency Response Procedures

Event	Action
Coaches and Local Program Coordinators arriving at Competition Venue (Reference maps in Coaches Handbook)	<ul style="list-style-type: none"> <li>• Locate the Venue Director in a branded SOMT shirt.</li> <li>• Locate nearest emergency services/first aid station.</li> <li>• Locate the nearest emergency or evacuation exit doors.</li> </ul>
<i>Minor</i> Injury during Competition (sprains, abrasions, non-concerning injuries)	<ul style="list-style-type: none"> <li>• Contact First Aid or Emergency Services on-site if available.</li> <li>• Contact the Venue Director and the SOMT staff member on site.</li> <li>• Complete SOMT incident report and give it to Venue Director. (Incident Reports will be available at every venue.)</li> <li>• Consult emergency services for all head injuries.</li> </ul>
<i>Major</i> Injuries during Competition	<ul style="list-style-type: none"> <li>• Contact First Aid or Emergency Services on-site if available.</li> <li>• Call 911 if First Aid or Emergency Services are not available.</li> <li>• Contact the Venue Director and the SOMT staff member on site.</li> <li>• Complete incident report and give it to Venue Director. (Incident Reports will be available at every venue.)</li> </ul>
Theft	<ul style="list-style-type: none"> <li>• Consult Venue Director or the SOMT staff member on site.</li> <li>• If the individual wants to file a police report, they should contact law enforcement. <b>406-447-8461</b></li> <li>• Local Program Coordinators or Coaches will be contacted and asked to file an incident report.</li> </ul>
Security, Violence and Threats	<ul style="list-style-type: none"> <li>• Contact the police officers either on-site or 911 immediately for situations involving violence or threats.</li> <li>• Contact school officials.</li> <li>• SOMT staff, athletes and volunteers will follow the directives of police officers, school officials, and emergency responders.</li> </ul>

<p>Evacuation Plan (SOMT will follow established venue evacuation plans.)</p>	<ul style="list-style-type: none"> <li>• Locate evacuation exit doors marked on the maps in the Coaches Handbook.</li> <li>• In case of an evacuation, coaches and teams need to vacate the building quickly and set a spot to meet away from the building.</li> <li>• Coaches will complete a roll call, and wait for directions from venue officials, law enforcement or emergency responders.</li> <li>• If a member of your group is missing, notify officials immediately.</li> </ul>
<p>Missing Person</p>	<ul style="list-style-type: none"> <li>• The head coach of the delegation confirms that the athlete is missing and then contacts the parent/guardian and Venue Director.</li> <li>• The Venue Director contact law enforcement right away..</li> <li>• The SOMT staff and volunteers will follow the directives of the law enforcement officers until the missing person is found and returned to the delegation.</li> <li>• Meanwhile, the Venue Director contacts the SOMT Emergency Contact who goes to the venue to assist.</li> <li>• The head coach needs to complete a Missing Person's Report form with the following details: personal details (name of athlete, height, weight, age, hair color, distinctive features) last known location/time, medical information, and a call back/contact number for the coach.</li> <li>• The head coach should make sure that other coaches and volunteers remain with the team and provide support.</li> <li>• Meanwhile the event staff and volunteers should immediately search the area including venue grounds, restrooms, concessions and spectator areas.</li> <li>• The SOMT Emergency Contact staff contacts SOMT's Mar/Comm Sr. Director and the CEO to facilitate communication.</li> <li>• Inform all involved parties that the search is complete.</li> </ul>
<p>Environmental Emergencies (Inclement weather, air quality, etc.)</p>	<ul style="list-style-type: none"> <li>• SOMT Sports staff and the Venue Director will assess, adjust, and implement changes to the event as needed.</li> <li>• In case of extreme conditions, the event will be cancelled.</li> </ul>

<p>Medical Emergencies Away from Competition or After Hours</p>	<ul style="list-style-type: none"> <li>• Call 911 to determine how to handle the situation.</li> <li>• Contact one of the Emergency Contacts listed above and complete an incident report.</li> <li>• <b>St. Peter's Health 406-457-4180</b> <b>2475 E Broadway Street</b></li> </ul>
<p>Lost and Found</p>	<ul style="list-style-type: none"> <li>• Contact the venue or check at the lunch pick-up area at the Lewis and Clark Fairgrounds until Saturday at 1:00.</li> </ul>
<p>Communication</p>	<ul style="list-style-type: none"> <li>• SOMT will provide updates and changes through text messages, emails, and social media.</li> </ul>
<p>Non-Emergency Disruptions During Event</p>	<ul style="list-style-type: none"> <li>• Contact Venue Director and SOMT Staff on-site.</li> </ul>